MILTON AREA SCHOOL DISTRICT
Agenda
AUGUST 13, 2019 – HIGH SCHOOL LITERACY CAFE – 6:00 PM
Page 1 of 8

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

1.0 August Citizen of the Month
   White Deer Elementary Student
   Jackson Kling, 3rd Grade (2018-19)
   Parents/Guardians: Trent and Leah Kling
   Teacher: Miss Tourigian

IV. PRESENTATIONS and COMMENTS FROM VISITORS

1.0 Booster Club Presentations

V. APPROVAL OF MINUTES (V)

1.0 Recommend approval of the minutes from the July 9, 2019 Committee Meeting.
   (Attachment V.1.0)

2.0 Recommend approval of the minutes from the July 16, 2019 Regular Meeting.
   (Attachment V.2.0)

VI. DISTRICT WIDE REPORTS

VII. EXECUTIVE REPORT – Mr. Edinger (RC)

1.0 Recommend approval of the Agreement between Warrior Run School District and the Milton Area School District from August 1, 2019 – July 30, 2020. (Attachment VII.1.0)

2.0 Recommend approval of the Tuition Agreements between New Story and the Milton Area School District for the 2019-2020 school year. (Attachment VII.2.0)

3.0 Recommend approval to participate in the Flexible Instructional Day program for the 2019-2020 school year.

4.0 Recommend approval of the following 2019-2020 District Goals:
   4.1 Through a commitment of district resources, a school and community public relations model will be established to maintain and expand the Milton Area School District reputation, enhance its prestige and present a favorable image through positive and effective communication and branding.

   4.2 For the 2019-2020 school year, universal screeners and research based practices will be identified to aid the classroom teacher in using interventions that will
support students in developing new behaviors and to construct a comprehensive MTSS framework for behavior.

4.3 A Continuous Improvement Plan will be formulated for the elementary, middle and high school levels, using current data and statewide benchmarks, to meet or exceed Future Ready Index categories.

5.0 Recommend approval of the letter to participate as a work site organization in the Lions’ Club Juvenile Community Service Work Program. (Attachment VIII.5.0)

6.0 Recommend approval of the Memorandum of Understanding between the Milton Area School District, the Milton Area Education Association and Employee #1295. (Attachment VIII.6.0)

7.0 Recommend approval of the Memorandum of Understanding between the Milton Area School District (Senior High School) and Pennsylvania Department of Education/Bureau of Career and Technical Education, Technical Assistance Program (TAP). (Attachment VII.7.0)

8.0 Recommend approval of the Letter of Agreement between Children’s Service Center of Wyoming Valley, Inc. and the Milton Area School District. (Attachment VII.8.0)

9.0 Action on Employee #001’s request for a sabbatical leave for restoration of health.

VIII. BOARD COMMITTEES:

1.0 FINANCE COMMITTEE – Mrs. Everitt, Mrs. Rantz, Mr. McNeal, Dr. Weaver (RC)

1.1 Recommend approval of the following financial reports:
1.1.1 Condensed Board Expenditure & Revenue Summary Reports:
1.1.1.1 Fund 10 – General Fund
1.1.1.2 Fund 50 – Cafeteria Fund

1.2 Recommend approval of bills as follows:
1.2.1 Bills paid since last meeting
1.2.1.1 Fund 10 – General Fund $952,673.66
1.2.1.2 Fund 50 – General Fund $7,074.32

1.2.2 Bills for payment after Board Approval
1.2.2.1 Fund 10 – General Fund $134,013.02
1.2.2.2 Fund 50 – Cafeteria Fund $46,929.46

1.3 Recommend approval of the Disabled Veterans Real Property Tax Exemption for James Fleming. (Attachment 1.3)
2.0 FACILITIES – Mr. Hosterman, Mr. Moser, Mr. Fry, Dr. Paliulis (RC)

2.1 Recommend approval for Girls on the Run to use outdoor spaces (weather permitting) and indoor spaces in inclement weather at White Deer Elementary School, on Tuesdays and Thursdays, starting no earlier than the end of the school day, beginning on September 17, 2019 and ending on or about June 4, 2020. (donated – no charge)

2.2 Recommend approval for STEAM/CSIU to use various areas at the Middle School and Baugher Elementary School for the 2019-2020 school year.

2.3 Recommend approval to authorize the Architect (The Architectural Studio) to proceed with the necessary steps for the renovation of James F. Baugher Elementary School to include, but not limited to, submitting any necessary PlanCon documents to PDE, preparing bid specifications and documents and securing any other necessary approvals from federal, state and/or local authorities.

3.0 ATHLETICS & EXTRA-CURRICULAR COMMITTEE – Dr. Weaver, Mr. Fry, Mr. Moser, Mrs. Rantz (RC)

3.1 Recommend approval of the revised Athletic Department Athletes’ Handbook. (Attachment 3.1)

3.2 Recommend approval of the following coaching resignation:
3.2.1 Courtney Kovilaritch, Assistant Girls’ Soccer/shared position, effective July 22, 2019.

3.3 Recommend approval for the following coach(es) for the 2019-2020 school year, pending required clearances and the results of a TB test. These positions will be contingent upon adequate student participation.
3.3.1 Chad Lytle Head MS Football $2,005.00*
3.3.2 Bing Pursel Asst. Girls’ Soccer $4,175.00
3.3.3 Janna Bond HS Asst. Cross Country $4,175.00
3.3.4 Heather Welsh HS Asst. Cross Country $4,175.00
3.3.5 Mattison Ishman JH Cross Country $2,873.00
*shared position

3.4 Recommend approval for the following volunteer coach(es) for the 2019-2020 school year, pending required clearances and the results of a TB test. These positions will be contingent upon adequate student participation.
3.4.1 Rich Counsil Girls’ Tennis

3.5 Recommend approval for the attached list of Athletic Event Workers for the 2019-2020 school year, pending required clearances and the results of a TB test. (Attachment 3.5).

3.6 Recommend approval of the following job descriptions: (Attachment 3.6)
3.6.1 Class Advisor
3.6.2 Club Advisor
3.6.3 National Honor Society Advisor
3.6.4 Student Council/Government Advisor

3.7 Recommend approval to add the following extra-curricular positions:
   3.7.1 Swimming – Appendix B, Group 5
   3.7.2 Middle School Softball – Appendix B, Group 8
   3.7.3 FFA Advisor – Appendix B, Group 12

4.0 EDUCATION & TECHNOLOGY COMMITTEE – Dr. Paliulis, Mr. Hosterman, Mr. Moser and Mrs. Everitt (RC)

4.1 Recommend approval for the following Grades K-5 Phonics curriculum effective for the 2019-2020 school year:
   4.1.1 Teachers College Reading and Writing Project Units of Study in Phonics by Heinemann

4.2 Recommend approval for the following Grades K-5 Phonemic Awareness curriculum effective for the 2019-2020 school year:
   4.2.1 Heggerty Phonemic Awareness curriculum by Literacy Resources, Inc.

4.3 Recommend approval for Education Tours for employees and students when students qualify for regional, state or national advancement, which may include travel in excess of 75 miles one-way and/or overnight stays.

5.0 PERSONNEL COMMITTEE – Mrs. Rantz, Mr. McNeal, Dr. Weaver and Mr. Moser (RC)

5.1 Recommend approval of the following Support Staff resignations/retirements:
   5.1.1 Margie Heggenstaller, Elementary Nurse Assistant, effective August 27, 2019. Mrs. Heggenstaller has worked for the district for three (3) years.
   5.1.2 Bonnie Rake, Custodian, effective August 2, 2019. Ms. Rake has worked for the district for four (4) months.
   5.1.3 Helen Snyder, Bus Aide, effective July 31, 2019. Mrs. Snyder has worked for the district for 19 years.
   5.1.4 Katelyn Williams, Learning Support Aide, effective August 3, 2019. Ms. Williams has worked for the district for five (5) years.

5.2 Recommend approval of the following Professional Staff resignations/retirements:
   5.2.1 Michael Balliet, Third Grade Teacher at Baugher Elementary School, effective July 30, 2019. Mr. Balliet has worked for the district for nine (9) years.
   5.2.2 Maggie Parker, Full-Time Substitute, effective July 17, 2019.
   5.2.3 Megan Roberts, 4th Grade Teacher at Baugher Elementary School, effective August 9, 2019. Mrs. Roberts has worked for the district for two (2) years.
   5.2.4 Lindsay Weaver, half-time French Teacher at the Senior High School, effective August 7, 2019. Mrs. Weaver has worked for the district for three (3) years.
5.3 Recommend approval for the following Full-Time Substitute(s), per the terms of the approved Memorandum of Understanding, pending required clearances, certification, and results of a TB test and drug screening:

5.3.1 Name: Michelle Bower
Address: Milton, PA
Position: Full-Time Substitute
Terms: $207.79 per diem, Step 1
Effective: August 22, 2019 – June 30, 2023
Degree: Bachelor’s
Certification: Mathematics 7-12, Physics 7-12
Building: Secondary

5.4 Recommend approval for the following Support Staff Substitute(s) for the 2019-2020 school year, for all categories unless otherwise indicated, on an as needed basis at the designated hourly rate, pending required clearances, the results of a TB test and successful completion of the local assessment for highly qualified instructional aides, where applicable:

5.4.1 Bowersox, Christy
5.4.2 Heggenstaller, Margie

5.5 Recommend approval for the following Professional Staff transfers, effective July 1, 2019:

5.5.1 Jamie Gair from Special Education-Emotional Support at the Middle School to K-12 Instructional Coach
5.5.2 Philip Davis from half-time CTE/Criminal Justice at the Senior High School to full-time CTE/Criminal Justice at the Senior High School

5.6 Recommend approval for the following Professional Staff salary adjustments, effective September 2019:

5.6.1 Debra Bleistein from Master’s +15 to Master’s +30
5.6.2 Lauren Finnerty from Master’s +15 to Master’s +30
5.6.3 Lindsay Pawling from Master’s +30 to Master’s +45
5.6.4 Catherine Temple from Master’s to Master’s +15

5.7 Recommend approval for the following Professional Staff employees, pending required clearances, certification, and results of a TB test and drug screening.

5.7.1 Name: Nicole Anderson
Address: Bloomsburg, PA
Position: Elementary, Grade 3
Terms: $56,345.00, Step 6
Effective: August 15, 2019
Degree: Master’s
Certification: Elementary K-6
Buildings: Baugher Elementary School

5.7.2 Name: Joshua Meck
Address: Bloomsburg, PA
Position: Elementary
5.7.3 Name: Ashleigh Sheets
Address: Dewart, PA
Position: Special Education, Grade 8
Terms: $48,311.00, Step 1
Effective: August 15, 2019
Degree: Bachelor’s
Certification: Special Education PK-8, Grades PK-4

5.8 Recommend approval of the following Independent Volunteer(s) for the 2018-2019 school year. Volunteers will provide proof of mandated reporter training, current required clearances and TB test results prior to serving in the school district:

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>Name</th>
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<tbody>
<tr>
<td>Aiello, Danielle</td>
<td>Hassinger, Tabitha</td>
<td>Moser, Eric</td>
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<td>Bastian, Susan</td>
<td>Heintzelman, Tami</td>
<td>Munson, Angela</td>
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<td>Birdsall, Heather</td>
<td>Hertzler, John</td>
<td>Musser, Linda</td>
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<td>Bottorf, Karen</td>
<td>Hertzler, Lyndi</td>
<td>Napp, Melissa</td>
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<td>Buck, Melissa</td>
<td>Hollenbach, Faron</td>
<td>Platt, Deborah</td>
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<td>Chiccino, Anne</td>
<td>Krall, Brandee</td>
<td>Prutzman, Andrea</td>
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<td>Clugston, Kellie</td>
<td>Krall, Colleen</td>
<td>Prutzman, Shawn</td>
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<td>Crawford, Robert</td>
<td>Krall, Rebecca</td>
<td>Reisinger, Kirsta</td>
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<td>Cromley, Sheraz</td>
<td>Langdon, Kevin</td>
<td>Robol, Cheryl</td>
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<td>Davister, Carrie</td>
<td>Langdon, Megan</td>
<td>Saber, Paul</td>
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<td>Day, Amy</td>
<td>Locke, Jason</td>
<td>Saber, Rebecca</td>
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<td>DeBerry, Melissa</td>
<td>Locke, Teri</td>
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<td>Eisenhauer, Sherri</td>
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<td>Farr, Alicia</td>
<td>Lose, Misty</td>
<td>Seward, Laura</td>
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<td>Fazler, Bobbi Jo</td>
<td>Martz, Shanna</td>
<td>Shaffer, Cheryl</td>
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<td>Ficks, Amy</td>
<td>Maynard, Lynn</td>
<td>Shawley, Dawn</td>
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<td>Wolfe, Lynda</td>
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<td>Heckman, Jolynn</td>
<td>Moser, Ellen</td>
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5.9 Recommend approval for the attached list of Guest Teachers for the 2019-2020 school year, on an as needed basis, as part of the CSIU Guest Teacher Consortium, at the rate of $125.00 per day, pending appropriate certification, required clearances and the results of a TB test prior to serving in the school district. (Attachment 5.9)
5.10 Recommend approval for the following mentors for new teachers:
5.10.1 Katrina Badman for Nicole Anderson – Elementary
5.10.2 Lee Kaar for Joshua Meck – Elementary
5.10.3 Vanessa Yoder for Ashleigh Sheets – Special Education

6.0 LEGISLATIVE & POLICY COMMITTEE – Mr. McNeal, Mr. Hosterman, Mr. Fry and Mrs. Everitt (RC)

6.1 Open Records Report:

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<thead>
<tr>
<th>Date</th>
<th>Requestor</th>
<th>Request</th>
<th>Expense</th>
<th>Complete</th>
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<tbody>
<tr>
<td>7/24/2019</td>
<td>Eric Sciechitano</td>
<td>White Deer Commons Tax Bills</td>
<td>$ 98.75</td>
<td>Yes</td>
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Note: Legal service invoices included through June 30, 2019
Note 2: PA Right Know Requests included as of August 7, 2019

IX. CSIU-16 REPRESENTATIVE REPORT

X. SECRETARY’S CORRESPONDENCE – Mrs. Regelman

1.0 Grants and Donations (V)

<table>
<thead>
<tr>
<th>Department/Building</th>
<th>Date</th>
<th>Donor</th>
<th>Item(s)</th>
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<tbody>
<tr>
<td>Elementary</td>
<td>August 2019</td>
<td>Gloria &amp; Byron Patterson</td>
<td>$50</td>
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<tr>
<td>CTE/Automotive</td>
<td>August 2019</td>
<td>W &amp; L Subaru</td>
<td>2013 Subaru Outback</td>
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<td>White Deer Library</td>
<td>July 2019</td>
<td>Connie Shreck</td>
<td>35 books</td>
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<td>Athletic Program</td>
<td>2019-2020 School Year</td>
<td>Athletics Booster Club</td>
<td>See attached list</td>
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<table>
<thead>
<tr>
<th>Department/Building</th>
<th>Date</th>
<th>Grant</th>
<th>Amount</th>
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</thead>
</table>
XI. SUPERINTENDENT’S REPORT – Mrs. Keegan

1.0 Recommend approval of the Superintendent’s Report dated August 13, 2019.

XII. BOARD COMMENTS

XIII. ADJOURNMENT